

**To:** Wharton, Steve[Wharton.Steve@epa.gov]  
**Cc:** Wharton, Steve[Wharton.Steve@epa.gov]  
**From:** R8LOTUSI/R8/USEPA/US  
**Sent:** Wed 6/3/2015 8:37:40 PM  
**Subject:** Please confirm that your recent conference room request is booked on the central calendar.  
Re-book the appointment if does not appear.06/04/2015

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: Columbine  
Start Time: 06/04/2015 01:00:00 PM  
End Time: 06/04/2015 02:00:00 PM  
Purpose: Upper Animas Contracts/IAs

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/4A0C7ACA9E5ADF4087257E5900714FC7?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.  
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.